

Directions for getting a service dog in training approved in **South Campus Commons** or **Courtyards**:

If you live in Courtyards contact Assoc. Director, Christopher Mason cmason@cocm.com

If you live in South Campus Commons contact Assoc. Director, David McGarvey

dmcgarvey@cocm.com

Mr. McGarvey or Mr. Mason will most likely ask to schedule a meeting. At the meeting, you will be given some paperwork to fill out including:

- 1.) A service animal in training request form
 - a.) Asks for verification of Identification (Your dog's GDF License)
 - b.) A PG County License
 - i.) Our dogs qualify for Service Dog Licences - these are free!
 - ii.) Your dog must have their rabies shot to get a license.
 - iii.) You will have to fill out the application, bring a copy of your rabies certificate, and your pup's GDF ID card to 3750 Brown Station Road Upper Marlboro, MD 20772.
 - c.) A picture of your puppy
- 2.) A service animal in training agreement
- 3.) A vet record form - you can copy your GDF records and send them over (Your puppy will not have all vaccinations until 16 weeks.)
- 4.) Your roommates will be sent an agreement form similar to the one we have them sign

Both Mr. McGarvey and Mr. Mason understand that you will not have the bulk of this information until your puppy arrives, BUT make sure to start a line of communication with them as soon as possible and keep them updated throughout the process.

You must redo the paperwork with each new dog

Your Resident Director may reach out to you and request a meeting with you and your apartment mates.